

International Sales Policies

eSecurityToGo has a growing business selling to customers in countries all around the world. To facilitate these sales transactions please be aware of the following policies to ensure that you receive the products you order and that our relationship is established on a firm foundation.

Where Does eSecurityToGo Sell

eSecurityToGo's sales locations are growing and expanding from North America to Europe and beyond. Some vendors restrict sales to North America only. Ask your sales representative about specific products for your location. However, most products can be delivered to U.S. and all North America countries plus many can also be shipped to Europe.

International Sales Policies		
Policies	When Needed	Acceptable Methods
Placing Orders	All Orders	<ol style="list-style-type: none"> 1. Faxed Purchase Order is preferred (may be required) <ol style="list-style-type: none"> a. Purchase orders should include the information in the section below 2. Online - Most North American countries can place orders online (Sales follow-up by phone or email may be required)
Payment Methods	All Orders	<ol style="list-style-type: none"> 1. Wire Transfer (We can provide you with bank information) 2. Prepaid Check (orders are processed after check has cleared) 3. Credit Card <ul style="list-style-type: none"> o May Require Identity Verification -- see below o ID & Credit Card must Match o Bill To & Ship To Addresses should be the same
Identity Verification	<u>1st Orders</u>	Any of the following <u>may</u> be required to verify your identity: <ul style="list-style-type: none"> • Faxed Copy of your State/Country ID (or scan and Email) • Faxed Copy of your ID Verification + Faxed Copy of your Credit Card (Front and Back)
Bill To & Ship To Addresses Must Match	Online Orders	May also be required for P.O. orders
Shipping	All Orders	<ul style="list-style-type: none"> • Ship To address must not be a P.O. Box or other undeliverable address • Some vendors prefer a U.S. based Ship To and/or Email address. We will notify you if that is required • Signature Receipt of Shipments is required • Shipping & Handling, unless calculated at time of Checkout will be calculated after your order and added to your total. Available methods normally include: <ul style="list-style-type: none"> • International Ground (Not available in some countries) • International Economy & International Priority Overnight
Tariffs & Duties	All Orders	All Tariffs & Duties are the responsibility of the customer. Ordering from us constitutes acceptance by you to pay these duties
Eligible Products	All Orders	Most of the products eSecurityToGo sell can be sold anywhere in North America, some can be sold anywhere. Call or email us with questions and we can verify our ability to ship to your location.
Faxes can be sent to us at: 949-261-5556 or Call at 866-661-6685		
Emails should be sent to: sales@esecuritytogo.com		

Purchase orders should include the following:

- SKUs & or description of products ordered
- Quantity & Price
- Bill To and Ship To & License To addresses (Generally, these should be the same)
- Payment Method
- Shipment method desired & required receipt date (if necessary)
- Email and Phone contact information (Email should be Company Domain)
- Please state that you accept responsibility to pay duties and taxes
- Signed by authorized company agent
- P.O. on company letter head official order form

We look forward to doing business with you and accommodating your ongoing needs.